

**The Parish Councillors of DALHAM PARISH COUNCIL are summoned to a meeting of the Parish Council on Wednesday 12<sup>th</sup> July 2023 commencing at 7.45pm in Dalham Village Hall.**  
**Members of the public are welcome to join the meeting and can speak during the public forum, thereafter, the public are welcome to stay and observe the meeting but may not address the council.**

### AGENDA

1.	Chairman's welcome and opening statement.
2.	Apologies – To receive and accept apologies and reason for absence.
3.	Declarations of pecuniary and local non-pecuniary interests.
4.	PUBLIC FORUM – <ul style="list-style-type: none"> <li>• To receive questions and matters of concern from members of the public in attendance on the agenda.</li> <li>• To receive comments or questions relating to Dalham in general.</li> </ul>
5.	To receive and approve the minutes of the last meeting held on 10.03.2023. <i>(Paper copies to be signed off by the Chairman for the file)</i>
6.	REPORTS FOR INFORMATION – <ul style="list-style-type: none"> <li>• Report from County Councillor</li> <li>• Report from District Councillor</li> </ul>
7.	Police Matters – To receive reports of interest to Dalham.
8.	Matters arising from Minutes of the meeting – This covers any updates of actions agreed at the last meeting which are not an agenda item. <ul style="list-style-type: none"> <li>• To receive and update from the clerk regarding the Discover Suffolk leaflets.</li> <li>• To receive an update from the clerk regarding the Malt Kiln newspaper article.</li> <li>• To note completion of pension re-enrollment and re-declaration.</li> </ul>
9.	To receive and consider all financial matters coming forth from the RFO – <ol style="list-style-type: none"> <li>a) To approve items for payment – future and retrospective.</li> <li>b) To consider and approve any charitable donations to be made this year.</li> <li>c) To note the accounts paid since the last meeting.</li> <li>d) To consider and receive the Bank Reconciliations for period ending 31.05.23 and 30.06.23.</li> <li>e) To approve and sign the internal controls checklist.</li> <li>f) To note the budget to actual position for year to date (Q1).</li> </ol>
10.	Internal Audit 2022/2023: <ol style="list-style-type: none"> <li>a) To discuss the findings of the Internal Audit and consider any recommendations that were highlighted.</li> <li>b) To review the effectiveness of the internal audit.</li> </ol>
11.	To receive and consider matters relating to the following: <ol style="list-style-type: none"> <li>a) To receive and update from Cllr Riddell regarding possible nominations for co-option to the parish council to fill 1 casual vacancy.</li> <li>b) Speed and Safety: To discuss the handover of the administration of the village SID machine to Cllr Corby.</li> </ol>

*Antonia King*

Antonia King, Proper Officer to the Council.

29.06.2023

## Dalham Parish Council

Parish Clerk: Antonia King

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	<ul style="list-style-type: none"><li>c) To discuss the email received from Highways regarding improving the road markings and signage project.</li><li>d) Cllr Corby to update the council following the webinar he attended on the 20's Plenty campaign, and to discuss any possible guidance that could be useful to Dalham regarding speeding and safety measures.</li><li>e) To discuss the possibility of setting up a Community Speed Watch group within Dalham.</li><li>f) To discuss the access issues caused by the steps on the footbridge over the river and receive and update from the clerk regarding permission to build a slope.</li><li>g) To receive and discuss a report on Dalham footpaths and consider any maintenance that maybe required.</li><li>h) To receive an update from Cllr Ward regarding the old path linking Dunstall Green to Denham Road following responses to the newsletter request.</li><li>i) To receive an update regarding JPM Tree services referencing a Horse Chestnut located outside the Affleck Arms.</li><li>j) To discuss the parish council owned bin, and consider whether it can be utilised despite not being on the District Council collection rounds.</li><li>k) To receive nominations for a parish council representative to sit as a trustee for Derisley Cottage Homes Charity.</li><li>l) To consider updates and amendments that can be made to the Dalham Parish Council website: <a href="http://www.dalham.onesuffolk.net">www.dalham.onesuffolk.net</a></li></ul>
12.	Planning Applications to be considered by the council – DC/23/0971/TCA <b>Proposal - Trees in a conservation area notification - one Yew (5 on plan) prune North/Eastern side laterals by 1.8 metres to clear building/roof and sympathetically prune Northern and Eastern side laterals by up to 0.5 metres to blend into N/E side to retain a natural shape</b> <b>Location – The Old Manor, The Street, Dalham.</b>
13.	To receive any items of correspondence not previously circulated.
14.	Items for discussion at the next meeting.
15.	Date of future meetings: a) Next meeting - Wednesday September 13th, 7.45m Dalham Village Hall.
16.	Close of meeting.

*Antonia King*

Antonia King, Proper Officer to the Council.

29.06.2023