

The Parish Councillors of DALHAM PARISH COUNCIL are summoned to a meeting of the Parish Council on Wednesday 8th November 2023 commencing at 7.45pm in Dalham Village Hall.
Members of the public are welcome to join the meeting and can speak during the public forum, thereafter, the public are welcome to stay and observe the meeting but may not address the council.

AGENDA

1.	Chairman's welcome and opening statement.
2.	Apologies – To receive and accept apologies and reason for absence.
3.	Declarations of pecuniary and local non-pecuniary interests.
4.	PUBLIC FORUM – <ul style="list-style-type: none"> • To receive questions and matters of concern from members of the public in attendance on the agenda. • To receive comments or questions relating to Dalham in general.
5.	To receive and approve the minutes of the last meeting held on 13.09.2023. <i>(Paper copies to be signed off by the Chairman for the file)</i>
6.	REPORTS FOR INFORMATION – <ul style="list-style-type: none"> • Report from County Councillor • Report from District Councillor
7.	Police Matters – To receive reports of interest to Dalham.
8.	Matters arising from Minutes of the meeting – This covers any updates of actions agreed at the last meeting which are not an agenda item. <ul style="list-style-type: none"> • To note the newsletter has been distributed. • To note the clerk had spoken K. Hutchinson regarding the section of verge that had been missed, and he agreed to completing the cut. • To note the clerk had spoken with the insurers regarding the amended LTA cost.
9.	To receive and consider all financial matters coming forth from the RFO – <ol style="list-style-type: none"> a) To approve items for payment – future and retrospective. b) To note the charitable donations have been made this year. c) To note the accounts paid since the last meeting. d) To consider and receive the Bank Reconciliations for period ending 30.09.23 and 31.10.23. e) To approve and sign the internal controls checklist. f) To receive a 6mth budget review. g) To consider the precept recommendation with the final figure to be authorised at the meeting to be held on January 2024.
10.	To receive and consider matters relating to the following: <ol style="list-style-type: none"> a) To receive an update from District Cllr Chester regarding the addition of Dalham to the collection route for emptying of dog bins. b) To discuss the feedback from villagers regarding verge maintenance and approve any additional cuts required this year and for the following year.

Antonia King

Antonia King, Proper Officer to the Council.

03.11.2023

Dalham Parish Council

Parish Clerk: Antonia King

Cocks Head House, Wickhambrook Road, Hargrave, Suffolk, IP29 5JB

Email: dalhamparishcouncil@yahoo.co.uk

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	<ul style="list-style-type: none">c) To receive an update from Cllr Corby regarding the handover of the administration of the village SID machine.d) To receive further information from Cllr Corby regarding the 20's Plenty campaign and to discuss if the countrywide campaign could be supported and effective within Dalham and Dunstall Green.e) To receive an update from the clerk regarding communications with Highways about improving the road markings and signage project and to note the approval for addition roundels in the road.f) To consider the email received from SALC regarding the conference that will be taking place on 29th November in Ipswich and submit any questions that the Parish Council would like put to Milestone Infrastructure.g) To follow up any progress made regarding volunteers for a Community Speed Watch group within Dalham.h) To consider the amendments made to the Dalham and Dunstall Green Parish Council website: www.dalham.onesuffolk.net and retrospectively approve the changes made. To discuss if any further changes need to be made.i) To receive an update from the clerk regarding the footbridge over the river and approve any work that can be carried out.j) To receive an update from the clerk regarding the Discover Suffolk leaflets and discuss any changes that need to be made before it goes to print.k) To receive an update from Cllr Wilkins-Smith regarding the damaged footpath signs between Seven Elms and Jillings Farm Cottages and consider and authorise any repair/replacement work that may need carrying out.l) To receive an update from Cllr Ward regarding any progress on the historic footpath up to Dunstall Green.m) To retrospectively approve the response made by the clerk to PROW regarding a proposed diversion of Denham FP10-T232. Delegated power was given to the clerk to respond to the consultation with the following response: <p style="color: red;">The parish council empathise with the applicants concerns for the safety and security of their property and see no reason why the footpath should not be diverted away from the horses. They have no objection to the diversion of the path between points A and F. However, objections have been raised regarding the exit point of F onto the road, and there are strong concerns regarding pedestrians on a narrow, unlit country road where cars are known to speed. The council would like to see the footpath be redirected from point F to E along the field margin that runs parallel to the road, with the original exit point at E remaining the same.</p>n) To discuss the email previously circulated regarding passenger transport network funding ideas that can be submitted to Suffolk On Board. Suffolk on Board - News / Bus Service Improvement Plan+: Where should the money be spent?o) To note the update provided by West Suffolk Council regarding the waiting room at Bury St Edmunds Bus Station.
11.	<p>Policies and Procedures: To undertake the annual review of the Council policies and procedures that are published on the parish council website.</p> <ul style="list-style-type: none">○ Standing Orders○ Media Policy

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	<ul style="list-style-type: none">○ General Privacy Policy○ Equality Diversity Policy○ Environmental Policy○ Data Security Breach Policy○ SAR Procedures○ SAR Policy○ Data Retention Policy○ Lawful Processing Policy○ Communication Policy○ Contact Privacy Notice○ Internet banking Policy○ Complaints Procedure○ Co Option Policy○ Protocol for Dealing with Correspondence○ Procedure for Handling Requests for Information○ Persistent and Vexatious Complaints and Correspondence Policy○ Filming and Recording at Meetings Policy○ Freedom of Information Publication Scheme○ Data Protection Policy
12.	Planning Applications to be considered by the council – None received
13.	To receive any items of correspondence not previously circulated.
14.	Items for discussion at the next meeting.
15.	Date of future meetings: a) Next meeting - Wednesday January 17 th , 7.45pm Dalham Village Hall.
16.	Close of meeting.

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