

**Dalham Parish Council**  
Parish Clerk: Antonia King  
Cocks Head House, Wickhambrook Road, Hargrave, Suffolk, IP29 5JB  
Email: [dalhamparishcouncil@yahoo.co.uk](mailto:dalhamparishcouncil@yahoo.co.uk)  
Website: <http://dalham.onesuffolk.net/>

**The Parish Councillors of DALHAM PARISH COUNCIL are summoned to a meeting of the Parish Council on Wednesday 17<sup>th</sup> January 2024 commencing at 7.45pm in Dalham Village Hall.**  
**Members of the public are welcome to join the meeting and can speak during the public forum, thereafter, the public are welcome to stay and observe the meeting but may not address the council.**

### AGENDA

1.	Chairman's welcome and opening statement.
2.	Apologies – To receive and accept apologies and reason for absence.
3.	Declarations of pecuniary and local non-pecuniary interests.
4.	PUBLIC FORUM – <ul style="list-style-type: none"><li>• To receive questions and matters of concern from members of the public in attendance on the agenda.</li><li>• To receive comments or questions relating to Dalham in general.</li></ul>
5.	To receive and approve the minutes of the last meeting held on 08.11.23 <i>(Paper copies to be signed off by the Chairman for the file)</i>
6.	REPORTS FOR INFORMATION – <ul style="list-style-type: none"><li>• Report from County Councillor</li><li>• Report from District Councillor</li></ul>
7.	Police Matters – <ul style="list-style-type: none"><li>• To receive reports of interest to Dalham.</li><li>• To note the recent break-ins reported in Dalham.</li><li>• To receive an update from the clerk regarding the community police officer designated to Dalham.</li></ul>
8.	Matters arising from Minutes of the meeting – This covers any updates of actions agreed at the last meeting which are not an agenda item. <ul style="list-style-type: none"><li>• To note no response was received from SALC regarding the conference that took place on November 29<sup>th</sup> with Milestone Infrastructure.</li><li>• To note the clerk has submitted the comments made by Dalham Parish Council to Suffolk on Board regarding extra investment monies.</li><li>• To note all policies and procedures have been updated and/or amended and are published on the parish council website.</li><li>• To receive an update from the clerk regarding the Discover Suffolk leaflets.</li></ul>
9.	To receive and consider all financial matters coming forth from the RFO – <ol style="list-style-type: none"><li>a) To approve items for payment – future and retrospective.</li><li>b) To note the accounts paid since the last meeting.</li><li>c) To consider and receive the Bank Reconciliations for period ending 30.11.23 and 31.12.23.</li><li>d) To approve and sign the internal controls checklist.</li><li>e) To receive the Q3 budget review.</li><li>f) To approve the precept final figure for Dalham and Dunstall Green Parish for 2024/2025.</li></ol>

*Antonia King*

Antonia King, Proper Officer to the Council.

12.01.2024

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10.	To receive and consider matters relating to the following: <ul style="list-style-type: none"><li>a) To consider and review the small woodland creation project put forward by Dalham Estate and provide feedback where appropriate.</li><li>b) To receive an update report from the appointed Dalham Estate Forestry Consultant regarding their woodland management strategy and long-term planning.</li><li>c) To receive an update from District Cllr Chester regarding the addition of Dalham to the collection route for emptying of dog bins.</li><li>d) To receive an update from Cllr Ward regarding the location of the spring bulbs throughout the village, and with this new information, further discuss verge cutting and pedestrian safety.</li><li>e) To receive an update from Cllr Corby regarding the handover of the administration of the village SID machine.</li><li>f) To receive further information from Cllr Corby regarding the 20's Plenty campaign and to discuss if the countrywide campaign could be supported and effective within Dalham and Dunstall Green.</li><li>g) To receive an update from the clerk regarding communications with Highways about improving the road markings and signage project.</li><li>h) To discuss changing to a gov.uk domain and consider the associated ongoing costs for emails should it be approved.</li><li>i) To discuss and submit comments on the revised diversion proposal of Denham Public Footpath No 10 (Denham FP10-T232).</li><li>j) To receive an update from Cllr Ward regarding any progress on the historic footpath up to Dunstall Green.</li><li>k) To review the current Emergency Plan and approve any updates and changes needed.</li><li>l) To approve costs to run a CPR training course for Dalham and Dunstall Green residents.</li></ul>
11.	Volunteer projects for the year – to discuss and approve any ideas submitted.
12.	Planning Applications to be considered by the council – None received
13.	To receive any items of correspondence not previously circulated.
14.	Items for discussion at the next meeting.
15.	Date of future meetings: <ul style="list-style-type: none"><li>a) Next meeting - Wednesday March 13<sup>th</sup>, 7.45pm Dalham Village Hall.</li><li>b) To approve future meeting dates for 2024/2025.</li></ul>
16.	Close of meeting.

*Antonia King*

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