

## Dalham and Dunstall Green Parish Council

Parish Clerk: Antonia King

Cocks Head House, Wickhambrook Road, Hargrave, Suffolk, IP29 5JB

Email: [clerk@dalhamparishcouncil.gov.uk](mailto:clerk@dalhamparishcouncil.gov.uk)

Website: <http://dalham.onesuffolk.net/>

**The Parish Councillors of DALHAM and DUNSTALL GREEN PARISH COUNCIL are summoned to a meeting of the Parish Council on Wednesday 13<sup>th</sup> March 2024 commencing at 7.45pm in Dalham Village Hall. Members of the public are welcome to join the meeting and can speak during the public forum, thereafter, the public are welcome to stay and observe the meeting but may not address the council.**

### AGENDA

1.	Chair's welcome and opening statement.
2.	Apologies – To receive and accept apologies and reason for absence.
3.	Declarations of pecuniary and local non-pecuniary interests.
4.	PUBLIC FORUM – <ul style="list-style-type: none"><li>To receive questions and matters of concern from members of the public in attendance on the agenda.</li><li>To receive comments or questions relating to Dalham in general.</li></ul>
5.	To receive and approve the minutes of the last meeting held on 17/01/2024 and 07/02/2024 (planning) <i>(Paper copies to be signed off by the Chairman for the file)</i>
6.	REPORTS FOR INFORMATION – <ul style="list-style-type: none"><li>Report from County Councillor</li><li>Report from District Councillor</li></ul>
7.	Police Matters – <ul style="list-style-type: none"><li>To receive reports of interest to Dalham.</li><li>To receive an update from the community police officer designated to Dalham.</li></ul>
8.	Matters arising from Minutes of the meeting – This covers any updates of actions agreed at the last meeting which are not an agenda item. <ul style="list-style-type: none"><li>To receive an update from the clerk regarding the Discover Suffolk leaflets.</li><li>To note the precept paperwork was submitted before the January 22<sup>nd</sup> deadline.</li><li>To note the new domain and associated emails are now live.</li><li>To note the emergency plan had been updated and circulated.</li><li>To note the new meeting dates are on the parish council website.</li></ul>
9.	To receive and consider all financial matters coming forth from the RFO – <ol style="list-style-type: none"><li>To approve items for payment – future and retrospective.</li><li>To note the accounts paid since the last meeting.</li><li>To consider and receive the Bank Reconciliations for period ending 31.01.24 and 29.02.24.</li><li>To approve and sign the internal controls checklist.</li><li>To formally appoint Mrs A King as the RFO for the year 2024/25</li><li>To approve the recommendation from the clerk to appoint SALC as the internal auditor for the 2023/2024 audit</li><li>To approve and sign the updated fixed asset register for the year ending 2023/24</li><li>To review and approve the financial risk assessment for 2023/2024</li><li>To review and approve the financial regulations.</li></ol>

*Antonia King*

Antonia King, Proper Officer to the Council.

08.03.2024

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10.	To receive and consider matters relating to the following: a) To receive an update from District Cllr Chester regarding the addition of Dalham to the collection route for emptying of dog bins. b) To receive further information from Cllr Corby regarding the 20's Plenty campaign following input from Moulton regarding their progress to date and Highways. c) To receive an update on speeding figures throughout the village. d) To receive an update regarding the verge and ditch maintenance following on site meetings with Highways and representatives from Dalham Estate. e) To consider the cost and installation of verge markers beside the river alongside B1085, Lidgate Road where it is prone to flooding following advise from Highways. f) To receive an update from Cllr Ward regarding the location of the spring bulbs throughout the village, and with this new information, further discuss verge cutting and pedestrian safety. g) To discuss and authorise investigation into the ownership of Brookside following concerns from residents regarding the maintenance of the track and the trees. h) To discuss the changes made following swap to a gov.uk domain, and identify and resolve any problems that may have arisen as a result. i) To discuss access to OneDrive, Shared files, access to view files and to consider a working document the can be shared via invite for input and comment when needed. j) To receive an update from Cllr Ward regarding any progress on the historic footpath up to Dunstall Green.
11.	Volunteer projects for the year: a) To further discuss plans for a volunteer spring litter pick and agree to a suitable date. b) To discuss and approve any additional ideas submitted.
12.	Planning Applications to be considered by the council – a) DC/24/0303/TCA: <b>PROPOSAL</b> Trees in a conservation area notification - two Lawson cypress (T1 and T2 on plan) reduce height by three meters <b>LOCATION</b> The Old Manor The Street Dalham Suffolk b) DC/24/0304/TCA: <b>PROPOSAL</b> Trees in a conservation area notification - one Hazel (T1 on plan) coppice at 50 centimetres from ground level; one Birch (T2 on plan) crown raise to 2 metres from ground level and prune in lower canopy to narrow the crown width; remove any crossing branches and formatively prune as required; three Whitebeam (T3, T4, and T5 on plan) crown raise to 2 metres from ground level and narrow the crown width; remove any crossing branches and formatively prune as required, remove co-dominant stem if present; one Quince (T6 on plan) thin crown by 20%, lift to 2 metres from ground level and formatively prune as required; one Sweet Chestnut (T7 on plan) raise crown to 2 metres from ground level; one Mulberry (T8 on plan) raise crown to 2 metres from ground level <b>LOCATION</b> Chapelfield Barn 28 The Street Dalham Suffolk

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	<p>c) DC/24/305/TPO: <b>PROPOSAL TPO 363(1974) tree preservation order - one Yew (T1 on plan, within area G2 on order) reduce height by one and a half metres, reduce lateral growth on northern aspect by 80 centimetres; one Horse chestnut (T2 on plan, within area G2 on order) crown raise by four metres above ground level; one Horse chestnut (T3 on plan, within area G2 on order) crown raise by four metres above ground level, installation of non-invasive single bracing at nine metres from ground level connecting the main stem to the western upright scaffold limb</b> <b>LOCATION 27 The Street Dalham Suffolk</b></p>
13.	To receive any items of correspondence not previously circulated.
14.	Items for discussion at the next meeting.
15.	Date of future meetings: a) Next meeting - Wednesday May 8 <sup>th</sup> , 7.45pm Dalham Village Hall (AGM and APM).
16.	Close of meeting.

*Antonia King*

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