

The next meeting of Dalham Parish Council will take place on Thursday 19th March 2020 at 7p.m. in Dalham Village Hall.

Members of the public are welcome. There will be an Open Forum at the start of the meeting to give members of the public and opportunity to speak to councillors informally about items on the agenda. Members of the public may stay and observe the rest of the meeting but may not address the Council.

AGENDA

1. To accept apologies and reason for absence.
 2. Declaration of interest by Councillors in items on the agenda and dispensation requests.
 3. To approve the minutes of the meeting held on Thursday 23rd January 2020
 4. Police issues
 5. County Councillor's Report
 6. District Councillor's report
 7. To receive an update on the list of actions agreed at the last meeting
 8. To discuss the following financial issues:
 - a) Approval of payments and signing of Schedule of Payments
 - b) Approval of payments authorised between meetings
 - c) Approval of the record of receipts and payments (including online payments) made since the last meeting
 - d) Bank balances and confirmation of bank reconciliation
 - e) Signatory to complete the checklist of Internal Controls
 - f) To review all regular payments including the clerk's salary and approve payments relating to these services for 2020 - 2021
 - g) To check the PAYE details and tax code for the clerk's salary
 - h) To review the income and expenditure for 2019/20 against the budget and discuss the level of reserves for general and earmarked expenditure
 - i) To review the register of fixed assets and insurance values and check that the level of insurance cover is adequate
 - j) To review the Council's risk assessment
 - k) To check that the levels of liability insurance are adequate
 - l) To appoint an internal auditor to check the Council's system of internal controls and review the effectiveness of the internal audit. The internal auditor must be independent from the Parish Council.
 - m) To review the effectiveness of the Council's internal controls
 9. To discuss any planning issues:
 10. To discuss any highways/Rights of Way issues/tree/transport issues
 - a) Pedestrian safety in the village
 - b) Cars parking too close to the bridge near the Affleck Arms
 11. To confirm the dates of meetings in 2020/21
 12. To discuss any village issues:
 - a) Locality funding for the village sign
 - b) Ongoing checks of the defibrillator and email from East Anglia Ambulance Service about defibrillator checks and replacement batteries.
 - c) PCC, parish and community audit
 13. To discuss any correspondence
 - a) Email from Anglian Water about planning for new pipelines
- b) Any other business for noting or including on the agenda of the Annual Meeting of the Parish Council on Thursday 21st May 2020 at 7pm or the Annual Parish Meeting at 8pm