

The next meeting of Dalham Parish Council will take place on Wednesday 17th March 2021 at 7pm via Zoom.

Members of the public are welcome to join the meeting and can speak to councillors during the Open Forum.

Members of the public may stay and observe the rest of the meeting but may not address the Council.

The login details for the meeting are:

Time: Mar 17, 2021 07:00 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/87393774099?pwd=TWNnYzhJdlhhS0ZTQk1pVllqOEtHdz09>

Meeting ID: 873 9377 4099

Passcode: 604795



AGENDA

1. To accept apologies and reason for absence.
2. Declaration of interest by Councillors in items on the agenda and dispensation requests.
3. To approve the minutes of the meeting held on Wednesday 20th January 2021 and the planning meeting held on 8th March 2021
4. County Councillor's Report
5. District Councillor's report
6. Police issues
7. Co-option of a councillor - presentations by residents who have put their names forward to be co-opted.
8. To receive an update on the list of actions agreed at the last meeting
9. To discuss the following financial issues:
 - a) Approval of payments and signing of Schedule of Payments
 - b) Approval of payments authorised between meetings
 - c) To receive a statement of receipts and payments made since the last meeting
 - d) Bank balances as of 28th February and confirmation of bank reconciliation
 - e) Councillor to complete the checklist of internal controls
 - f) To review all regular payments including the clerk's salary and approve payments relating to these services for 2021-22
 - g) Councillor to review the confidential cashbook (PAYE and salary information)
 - h) To review the income and expenditure for 2020/21 against the budget and discuss the level of reserves for general and earmarked expenditure
 - i) To review the register of fixed assets and insurance values and check that the level of insurance cover is adequate
 - j) To review the Council's risk assessment
 - k) To check that the levels of liability insurance are adequate
 - l) To appoint an internal auditor to check the Council's system of internal controls and review the effectiveness of the internal audit. The internal auditor must be independent from the Parish Council.
 - m) To review the effectiveness of the Council's internal controls
 - n) To nominate a councillor to inspect the Council's property for damage or defects by 30th April 2021 and complete the inspection checklist.
 - o) To discuss the possibility of setting up a gov.uk domain name
10. To discuss any planning issues:
 - a) Trees in a Conservation Area information
 - b) Anglian Water Bexwell to Bury pipeline
 - c) DC/21/0459/TCA - Clare Cottage, Lidgate Road, Dalham - a. one spruce - reduce height of upper branches to avoid power line, b. one apple tree - reduce height of crown and branches near to boundary line by up to 1.5 metres
 - d) Email from NALC about a new Government consultation on changes to the National Planning Policy Framework and the creation of a National Model Design code
<https://www.gov.uk/government/consultations/national-planning-policy-framework-and-national-model->

11. To discuss any highways/Rights of Way issues/tree/transport issues
 - a) Update on the Highways requests to Suffolk County Council
 - b) Update on the Quiet Lanes initiative
 - c) Ice on Denham Hill
12. Draft Scheme of Delegation
11. To confirm the dates of meetings in 2021/22
12. To discuss any parish issues:
13. To discuss any correspondence
 - a) Email from CAB requesting a donation
 - b) Email from Arthritis Action giving information about support which is available for people with arthritis
13. Any other business for noting or including on the next agenda of the Annual Meeting of the Parish Council on 19th May 2021 at 7pm, followed by the Annual Parish Meeting.
14. Resolution to exclude press and public under the Public Bodies (Admissions to Meetings) Act 1960: the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information
15. Co-option of a councillor