

DALHAM PARISH COUNCIL

Clerk: J Kirk, 15 Klondyke, Bury St Edmunds, IP32 6DB

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7th May 2020

To members of the Council: You are hereby summonsed to join the Annual Meeting of the Parish Council on Tuesday 19th May 2020 via Zoom

AGENDA

1. To elect a Chairman.
2. Chairman to sign a Declaration of Acceptance of Office and agreement to abide by Dalham Parish Council's Code of Conduct.
3. To elect a vice chairman.
4. To update Register of Members' Interests forms
5. To accept apologies and reason for absence.
6. To decide if Dalham Parish Council meets the criteria for General Power of Competence
7. Declaration of interest by councillors in items on the agenda.
8. To approve the minutes of the meeting held on Thursday 19th March 2020
9. To receive an update on the list of actions agreed at the last meeting
10. County Councillor's Report
11. District Councillor's Report
12. To discuss the following financial issues:
 - a) Approval of any payments and signing of Schedule of Payments
 - b) Approval of payments authorised between meetings
 - c) To receive a statement of receipts and payments (including online payments) made since 1st April 2020 meeting
 - d) To receive a summary of bank balances as of 6th May 2020
 - e) Councillor to complete the checklist of Internal Controls
 - f) Update on the inspection of Parish Council property
 - g) To approve the Income and Expenditure accounts for the financial year 2019 - 2020
 - h) To complete and sign sections 1 and 2 (Annual Governance Statement and Accounting Statements 2019/20) of the Annual Governance and Accountability Return 2019/20
 - i) To decide whether Dalham PC should submit a Certificate of Exemption from an external audit
 - j) To confirm the dates for the notice of the period for the exercise of public rights
 - k) To approve the Financial Report which the Council needs to publish as part of the Transparency Code 2015
 - l) To receive the precept information for 2019/20
13. To discuss any planning issues
 - a) DC/20/0668/FUL – NP Nunn Yard, Dunstall Green Road, Ousden – 1 office building with employee rest facilities.
 - b) DC/20/0704/TCA - The Old Manor, The Street, Dalham - (i) 1no. Cypress (T1 on plan) - remove 1no. limb on north/east side (ii) 1no. Hazel (T2 on plan) - reduce height to 3 metres from ground.
14. To discuss any highways/Rights of Way issues/tree/transport issues
15. To discuss any urgent village issues
16. To discuss any correspondence
 - a) Email from the Boundary Commission about a delay in the implementation date of new electoral arrangements for Suffolk County Council from 2021 to 2025 due to the difficulty in carrying out a proper consultation during the COVID 19 outbreak
17. Any other business for noting or including on the agenda of the meeting on Thursday 16th July 2020