

The next meeting of Dalham Parish Council will take place on Wednesday 21st July 2021 at 7p.m. in Dalham village Hall.

Members of the public are welcome. There will be an Open Forum at the start of the meeting to give members of the public and opportunity to speak to councillors informally about items on the agenda. Members of the public may stay and observe the rest of the meeting but may not address the Council.

For the safety and protection of members of the public and councillors, social distancing measures will remain in place, and we ask you to adhere to the following guidelines:

- Please use hand sanitiser on entering the meeting.
- Please sign in using the QR code or sign in sheet provided.
- Please follow any signage on the floor.
- Please sit two metres apart from anyone outside your household.



AGENDA

1. To accept apologies and reason for absence.
2. Declaration of interest by Councillors in items on the agenda and dispensation requests.
3. To approve the minutes of the Annual Meeting of the Parish Council held on Wednesday 19th May 2021
4. County Councillor's Report
5. Borough Councillor's report
6. Police issues
7. To receive an update on the list of actions agreed at the last meeting
8. To discuss the following financial issues:
 - a) Approval of payments and signing of Schedule of Payments
 - b) Approval of payments authorised between meetings
 - c) Approval of the record of receipts and payments (including online payments) made since the last meeting
 - d) Bank balances and confirmation of bank reconciliation
 - e) Signatory to complete the checklist of Internal Controls
 - f) Approval of the continued use of electronic banking
 - g) Email from West Suffolk Council about the cost of emptying a bin/dog bin at the bottom of the Chestnut Avenue
9. To discuss any planning issues:
 - a) DC/21/1345/TCA - 46 The Street, Dalham - a. one Spruce (green on plan) crown lift to five metres and crown reduce over seat by one metre; b. Conifer hedge, and Lilac hedge, and mixed hedge (on plan) reduce to two metres above ground level; c. one Apple (on plan) overall crown reduction
10. To discuss any highways/Rights of Way issues/tree/transport issues
 - a) Finding a volunteer to take on responsibility for managing the VAS
 - b) Update on the Quiet Lanes Project
 - c) Danger of ice sign on Denham Hill
 - d) Review of suitability for large vehicles Denham Hill
11. To review the following policy documents
 - a) Financial Regulations
 - b) Standing Orders
12. To approve the Parish Council's Emergency Plan and Emergency Plan leaflet
13. To discuss the Parish Council newsletter
14. To discuss any village issues:
 - a) The suggestion to organise a post lockdown event for the village
 - b) Possibility of carrying out a wildlife project
15. To discuss the following correspondence:
 - a) Emails from Dalham PCC and Dalham Village Hall thanking the Parish Council for their donations.

- b) Letter from Lord Lieutenant for Suffolk about the Festival of Suffolk 2022 to celebrate the Queen's platinum jubilee and the suggestion to appoint a Festival Community Champion.
 - c) Email from SALC about community celebrations for the Queen's Platinum Jubilee.
16. Any other business for noting or including on the agenda of the next meeting
17. To resolve to exclude press and public under the Public Bodies (Admissions to Meetings) Act 1960: the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information
- a) To discuss staffing matters