

**Dalham Parish Council**  
 Parish Clerk: Antonia King  
 Cocks Head House, Wickhambrook Road, Hargrave, Suffolk IP29 5JB.  
 Email: [dalhamparishcouncil@yahoo.co.uk](mailto:dalhamparishcouncil@yahoo.co.uk)  
 Website: <http://dalham.onesuffolk.net/>

**The Parish Councillors of DALHAM PARISH COUNCIL are summoned to attend a Parish Council meeting on Thursday 16<sup>th</sup> March 2023 commencing at 7.30pm in Dalham Village Hall, Dalham.**  
**Members of the public are welcome to join the meeting and can speak during the public forum, thereafter, the public are welcome to stay and observe the meeting but may not address the council.**

### AGENDA

1.	Chairman's welcome and opening statement.
2.	Apologies – To receive and accept apologies and reason for absence.
3.	Declarations of interests and to note the determination of requests for dispensations.
4.	PUBLIC FORUM – a) To receive questions and matters of concern from members of the public in attendance on the agenda. b) To receive comments or questions relating to Dalham in general.
5.	To receive and approve the minutes of the last parish meeting held on 12 <sup>th</sup> January 2023 and 16 <sup>th</sup> February 2023 (Planning). <i>(Paper copies to be signed off by the Chairman for the file)</i>
6.	REPORTS FOR INFORMATION – a) Report from County Councillor – Andy Drummond. b) Report from District Councillor - Mike Chester.
7.	Police Matters – To receive reports of interest to Dalham.
8.	Matters arising from Minutes of the meeting – This covers any updates of actions agreed at the last meeting which are not an agenda item. a) To receive an update regarding the footpath leaflet order with Discover Suffolk b) To note the response to a resident concerning dog waste bins in the village
9.	To receive and consider all financial matters coming forth from the RFO – a) To approve items for payment – future and retrospective. b) To note the accounts paid since the last meeting. c) To consider and receive the Bank Reconciliations for period ending 28.02.23 d) To receive an update regarding the appointment of Cllr Ward as a full signatory on the Lloyds bank accounts. e) To formally appoint a new internal control officer. f) To approve and sign the internal controls checklist. g) To formally appoint Mrs A King as the RFO for the year 20/24 h) To approve the recommendation from the clerk to appoint SALC as the internal auditor for the 2022/2023 audit i) To approve and sign the updated fixed asset register for the year ending 2022/23
10.	To receive and consider matters relating to the following: a) Volunteer projects – to receive an update and consider projects that require attention throughout the village: <ul style="list-style-type: none"> <li>• To receive an update regarding the QR codes for the footpath post, and to agree on a volunteer to install them.</li> </ul>

*Antonia King*

Antonia King, Proper Officer to the Council.

010.03.2023

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	<p>b) Malt Kiln:</p> <ul style="list-style-type: none"><li>To receive an update regarding the lectern board and post installation and consider if anything further needs to be carried out.</li></ul> <p>c) Speed and Safety:</p> <ul style="list-style-type: none"><li>To consider the two options proposed by the design engineer at Suffolk Highways regarding waiting restrictions on B1085, The Street, Dalham.</li><li>To receive an update on the purchase of an 'ice' warning signs for Denham Hill and to agree on a volunteer to erect them.</li><li>To discuss the figures generated by the ANPR project.</li></ul> <p>d) Footpaths:</p> <ul style="list-style-type: none"><li>To discuss the plans for the old path linking Dunstall Green to Denham Road.</li></ul> <p>e) Fixed Asset Inspection:</p> <ul style="list-style-type: none"><li>To receive an update from Cllr Ward following her recent inspection of fixed assets within the village and consider appropriate action where necessary.</li></ul>
11.	Planning Applications to be considered by the council: DC/23/0333/TCA: <b>Trees in a conservation area notification - one Conifer (circled on plan) fell</b> LOCATION: <b>4 The Street Dalham Suffolk CB8 8TF</b>
12.	To review the meeting dates for 2023 and consider moving the meeting day to Wednesday evenings.
13.	To receive an update from the clerk regarding the upcoming elections in May 2023.
14.	To receive any items of correspondence not previously circulated.
15.	Items for discussion at the next meeting.
16.	Date of next meeting: AGM May 18 <sup>th</sup> 2023, 7.30pm Dalham Village Hall.
17.	Close of meeting.

*Antonia King*

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