

## Dalham and Dunstall Green Parish Council

Parish Clerk: Antonia King

Cocks Head House, Wickhambrook Road, Hargrave, Suffolk, IP29 5JB

Email: [clerk@dalhamparishcouncil.gov.uk](mailto:clerk@dalhamparishcouncil.gov.uk)

Website: <http://dalham.onesuffolk.net/>

**The Parish Councillors of DALHAM and DUNSTALL GREEN PARISH COUNCIL are summoned to a meeting of the Parish Council on Wednesday 09<sup>th</sup> July 2025 commencing at 7.45pm in Dalham Village Hall.**

**Members of the public are welcome to join the meeting and can speak during the public forum, thereafter, the public are welcome to stay and observe the meeting but may not address the council.**

### AGENDA

1.	Chair's welcome and opening statement.
2.	Apologies – To receive and accept apologies and reason for absence.
3.	Declarations of pecuniary and local non-pecuniary interests.
4.	PUBLIC FORUM – <ul style="list-style-type: none"><li>To receive questions and matters of concern from members of the public in attendance on the agenda.</li><li>To receive comments or questions relating to Dalham in general.</li></ul>
5.	To receive and approve the minutes of the last meeting held on 14/05/2025 ( <i>Paper copies to be signed off by the Chairman for the file</i> )
6.	REPORTS FOR INFORMATION – <ul style="list-style-type: none"><li>Report from County Councillor</li><li>Report from District Councillor</li></ul>
7.	Police Matters – <ul style="list-style-type: none"><li>To receive reports of interest to Dalham.</li><li>To receive any reports from the community police team.</li></ul>
8.	Matters arising from Minutes of the meeting – This covers any updates of actions agreed at the last meeting which are not an agenda item. <ul style="list-style-type: none"><li>To receive an update from Cllr Riddell following his attendance at the West Suffolk Forum held on 17.06.2025.</li><li>To note an email regarding the noticeboard in Dunstall Green.</li></ul>
9.	To receive and consider all financial matters coming forth from the RFO – <ul style="list-style-type: none"><li>a) To approve items for payment – future and retrospective.</li><li>b) To note the accounts paid since the last meeting.</li><li>c) To consider and receive the Bank Reconciliations for period ending 31.05.25 and 30.06.25.</li><li>d) To approve and sign the internal controls checklist and statement.</li><li>e) To note the budget to actual position for year to date (Q1)</li></ul>
10.	Internal Audit 2024/2025: <ul style="list-style-type: none"><li>a) To discuss the findings of the Internal Audit and consider any recommendations that were highlighted.</li><li>b) To review the effectiveness of the internal audit.</li></ul>
11.	Policy updates and reviews: <ul style="list-style-type: none"><li>Standing Orders – to review and adopt the revised Standing orders following recommended updates from NALC.</li><li>Financial Regulations – to review and adopt the revised Financial Regulations following NALC recommendations.</li></ul>

*Antonia King*

Antonia King, Proper Officer to the Council.

04.07.2025

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	<ul style="list-style-type: none"><li>FOI Publication Scheme – to review and adopt the updated policy following recommendations from the Internal Auditor.</li></ul>
12.	<p>To receive and consider matters relating to the following:</p> <ul style="list-style-type: none"><li>a) To receive an update from Cllr Aylott regarding access to One Drive, Shared files, access to view files.</li><li>b) To receive an update regarding the meeting with RLCP and discuss any future plans for river biodiversity within Dalham.</li><li>c) To note the email from RLCP offering to deliver a lecture to villagers about the importance of the Lark and its tributaries as chalk streams.</li><li>d) Highways:<ul style="list-style-type: none"><li>To receive an update from Senior Monitoring and Enforcement Officer regarding MEAD lorries using the village.</li><li>To note the speed survey dates and location.</li><li>To receive an update regarding the proposed Unsuitable for HGV signs on Stores Hill.</li></ul></li><li>e) Speeding:<ul style="list-style-type: none"><li>To discuss the email received from Moulton Parish Council regarding rural speeding problems.</li><li>To receive an update regarding Plenty's 20 leaflet draft to be circulated to the village.</li><li>To receive an update regarding CSW volunteers.</li></ul></li><li>f) To discuss the potential contents for the next village newsletter as well as timescales for production and delivery to the village.</li></ul>
13.	<p>Planning</p> <ul style="list-style-type: none"><li>a) To discuss planning compliance concerns raised by villagers.</li><li>b) Applications to be considered by the council – DC/24/1481/HH <b>PROPOSAL: Householder planning application - a. single storey side link extension b. one and a half storey rear extension</b> <b>LOCATION: Yew Cottage, 33 The Street, Dalham, Suffolk, CB8 8TF</b></li></ul>
14.	To receive any items of correspondence not previously circulated.
15.	Items for discussion at the next meeting.
16.	<p>To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting due to the confidential nature of the business to be discussed –</p> <ul style="list-style-type: none"><li>a) To discuss the clerk performance review and consider the request/agree to a salary review.</li></ul>
17.	<p>Date of future meetings:</p> <ul style="list-style-type: none"><li>a) Next meeting - Wednesday 10<sup>th</sup> September 7.45pm Dalham Village Hall.</li></ul>
18.	Close of meeting.

*Antonia King*

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