

Dalham and Dunstall Green Parish Council

Parish Clerk: Antonia King

Cocks Head House, Wickhambrook Road, Hargrave, Suffolk, IP29 5JB

Email: clerk@dalhamparishcouncil.gov.uk

Website: <http://dalham.onesuffolk.net/>

The Parish Councillors of DALHAM and DUNSTALL GREEN PARISH COUNCIL are summoned to a meeting of the Parish Council on Wednesday 12th November 2025 commencing at 7.45pm in Dalham Village Hall.
Members of the public are welcome to join the meeting and can speak during the public forum, thereafter, the public are welcome to stay and observe the meeting but may not address the council.

AGENDA

1.	Chair's welcome and opening statement.
2.	Apologies – To receive and accept apologies and reason for absence.
3.	Declarations of pecuniary and local non-pecuniary interests.
4.	PUBLIC FORUM – <ul style="list-style-type: none">To receive questions and matters of concern from members of the public in attendance on the agenda.To receive comments or questions relating to Dalham in general.
5.	To receive and approve the minutes of the last meeting held on 10/09/2025 (<i>Paper copies to be signed off by the Chairman for the file</i>)
6.	REPORTS FOR INFORMATION – <ul style="list-style-type: none">Report from County CouncillorReport from District Councillor
7.	Police Matters – <ul style="list-style-type: none">To receive reports of interest to Dalham.To receive any reports from the community police team.
8.	Matters arising from Minutes of the meeting – This covers any updates of actions agreed at the last meeting which are not an agenda item. <ul style="list-style-type: none">To note any updates from Dalham Estates following requests made.
9.	To receive and consider all financial matters coming forth from the RFO – <ul style="list-style-type: none">a) To approve items for payment – future and retrospective.b) To note the accounts paid since the last meeting.c) To consider and receive the Bank Reconciliations for period ending 30.09.25 and 31.10.25.d) To approve and sign the internal controls checklist.e) To note the insurance cover for this year is provided by Zurich.f) To receive a 6mth budget review.g) To consider the precept recommendations with the final figure to be authorised at the meeting to be held in January 2026.
10.	Policy updates and reviews: <ul style="list-style-type: none">Internal Control Statement – to review and adopt the updated statement following recommended updates from SALC.
11.	To receive and consider matters relating to the following: <ul style="list-style-type: none">a) To discuss potential nominations for co-option onto the parish council to fill 1 casual vacancy.b) To receive an update from Cllr Aylott regarding access to One Drive, Shared files, access to view files.c) To receive an update from Cllr Aylott regarding the redraft to the existing 'Welcome letter' to new residents provided by the village hall committee.d) To receive an update from Cllr Wilkins-Smith planting of daffodil bulbs along the riverbanks.e) Highways:

Antonia King

Antonia King, Proper Officer to the Council.

07/11/2025

Dalham and Dunstall Green Parish Council

Parish Clerk: Antonia King

Cocks Head House, Wickhambrook Road, Hargrave, Suffolk, IP29 5JB

Email: clerk@dalhamparishcouncil.gov.uk

Website: <http://dalham.onesuffolk.net/>

	<ul style="list-style-type: none">• To receive an update regarding the proposed Unsuitable for HGV signs on Stores Hill.• To discuss the email received from Highways regarding the HGV lorries driving through the village. <p>f) Speeding:</p> <ul style="list-style-type: none">• To receive an update regarding Plenty's 20 leaflet draft to be circulated to the village.• To receive an update regarding CSW training.• To receive an update from the clerk regarding increased enforcement visits.• To receive a report from the clerk regarding the recent meeting held with Cllr Chris Chambers, Cabinet Minister for Transport regarding rural concerns over speeding and traffic issues in West Suffolk. <p>g) Signs:</p> <ul style="list-style-type: none">• To receive an update following a request to Anglia Water to remove the overlooked warning sign that remains on Denham Road.• To receive an update from Highways regarding the installation of the directional signpost at the T Junction agreed and funded by Cllr Drummond.• To receive an update regarding the removal of redundant leaning posts to the north of Denham Road. <p>h) To receive a report from Cllr Riddell regarding the recent Local Government reorganisation meeting attended.</p> <p>i) To receive an update on the defibrillator replacement pads and battery.</p> <p>j) To identify any projects that qualify for available funding grants and/or locality budget available.</p>
12.	<p>Policies and Procedures:</p> <p>a) To receive and adopt the IT policy following new requirements for smaller authorities to manage their digital presence, data protection and IT systems.</p> <p>b) To undertake the annual review of the Council policies and procures that are published on the parish council website:</p> <ul style="list-style-type: none">○ Media Policy○ General Privacy Policy○ Equality Diversity Policy○ Environmental Policy○ Data Security Breach Policy○ SAR Procedures○ SAR Policy○ Data Retention Policy○ Lawful Processing Policy○ Communication Policy○ Contact Privacy Notice○ Internet banking Policy○ Complaints Procedure○ Co Option Policy○ Protocol for Dealing with Correspondence○ Procedure for Handling Requests for Information○ Persistent and Vexatious Complaints and Correspondence Policy○ Filming and Recording at Meetings Policy○ Freedom of Information Publication Scheme○ Data Protection Policy

Antonia King

Antonia King, Proper Officer to the Council.

07/11/2025

Dalham and Dunstall Green Parish Council

Parish Clerk: Antonia King

Cocks Head House, Wickhambrook Road, Hargrave, Suffolk, IP29 5JB

Email: clerk@dalhamparishcouncil.gov.uk

Website: <http://dalham.onesuffolk.net/>

13.	Planning a) To note: Planning Reference: SCC/0133/25FH Proposal: Establishment and use of a replacement aggregates storage system, a coated stone plant, a road planning recycling facility, and other ancillary facilities (including replacement site offices and weighbridge). Location: Gazeley Rail Depot, Higham, Kentford, Newmarket, Suffolk, CB8 7QT
14.	To receive any items of correspondence not previously circulated.
15.	Items for discussion at the next meeting.
16.	Date of future meetings: a) Next meeting - Wednesday 14 th January 2026 7.45pm Dalham Village Hall.
17.	Close of meeting.

Antonia King

Antonia King, Proper Officer to the Council.

07/11/2025