

DALHAM PARISH COUNCIL

Minutes of the meeting held on Thursday 18th January 2018

Councillors present: Isobel Aylott (Chairman), Rachael Padman, David Fitch and Simon Bates

Also present: Joanne Kirk (Clerk) and 1 member of the public

Open Forum

A member of the public attended the Open Forum to present his planning proposals for the land adjacent to Church Farm House in Dunstall Green Road.

1. Acceptance of apologies for absence

Apologies were received from John Riddell, John McDonagh and Jackie Bolton. District Councillor Roger Dicker and County Councillor, Robin Millar also sent their apologies.

2. Declaration of Interest in items on the agenda

No councillors declared an interest in any items on the agenda.

3. Approval of minutes of the meeting held on Thursday 16th November 2017

It was resolved that the minutes were correct. The chairman then signed them.

4. County Councillor's Report

No report was received.

5. Police issues

There were no issues to report.

6. Update on list of actions agreed at the last meeting

There were six outstanding councillor actions.

David Fitch and John McDonagh have looked at the Emergency Plan. They both felt it needed a bit more scenario based planning. David Fitch and Isobel Aylott agreed to work with John McDonagh on improving the Emergency Plan.

7. Finance

a) Approval of any payments and signing of Schedule of Payments

It was resolved that the following payments would be approved:

- Dalham Village Hall - Village hall rental for defibrillator training - LGA 1972, S137 - **£15.00**
- J P Kirk - expenses – LGA 1972, s111 – **£10.03**

Rachael Padman and Simon Bates checked and signed the schedule of payments. Rachael Padman countersigned it.

b) Approval of payments authorised between meetings

No payments were authorised between meetings.

c) Regular payments made between meetings but previously authorised

The following regular payment was made:

30/11/2017	J P Kirk - salary	217.78
30/12/2017	J P Kirk - salary	217.78

d) Approval of the record of online payments made since the last meeting

Rachael Padman checked and signed the record of online payments.

e) Signatory to complete the checklist of Internal Controls

Rachael Padman completed and signed the checklist of internal controls.

f) Updating the signatories for the Council's bank account

Isobel Aylott and Rachael Padman signed the bank mandate form to add John McDonagh as a signatory and remove Jackie Bolton. The form will be passed on to John McDonagh to sign.

g) Opening a deposit account for the Council's reserve

A deposit account has now been opened and £1 paid in. It was resolved that a further £6,000 would be transferred to the deposit account and that the clerk would be authorised to transfer money back to the current account in future if the funds drop too low.

8. Planning

a) DC/17/2557/HH - Moat End, Dunstall Green Road, Ousden - (i) Outbuilding to form ancillary accommodation (ii) swimming pool (iii) greenhouse (iv) garden wall

It was resolved that no objections would be made to this application.

- b) **DC/18/0014/TCA – Beehive Cottage, The Street, Dalham – TCA application – 5 beech trees – reduce height by 3m and crown reduce by 2m**

It was resolved that no objections would be made to this application.

- c) **Update on the Woodyard**

The Parish Council has received the following update from Forest Heath District Council:

You will be aware that there is a breach of the Enforcement Notice requiring the buildings to be demolished. The formal options available to the Council at this time include proceedings and or the Council or its contractors entering the land and carrying out the requirements of the notice. However, generally in such circumstances the Council will work with the landowner to exhaust all options before instigating the steps above.

The current situation is that the Council is working with the landowner to consider the options in retaining the buildings. This may result in a further application, which if submitted you will of course be notified and given the opportunity to comment. In pursuing this approach, the Council is being reasonable and proportionate which will assist our case should one of the formal options be pursued.

- d) **Any other planning issues**

- **TCA application DC/18/0095/TCA - 6 – 8 The Street, Dalham – Fell one false acacia**

It was resolved that the councillors would view the application online and let the clerk know if they would like a planning meeting.

- **Email from Rural Parishes Alliance about a letter from the Planning Inspector who is reviewing Forest Heath District Council's Local Plan and Single Issue Review.**

The Planning Inspector has recognised that there is an imbalance in the allocation of housing in Forest Heath with Key Service Centres like Red Lodge being allocated significantly more housing than Newmarket and Brandon. It was resolved that the Parish Council would email The Rural Parishes Alliance to thank them for their hard work on this issue.

9. Highways/Rights of Way issues/tree/transport issues

- a) **VAS data and possible speed reduction measures in Lidgate Road**

Councillors discussed whether it would be feasible to have a 20mph zone from the Village Hall to the bridge near the Affleck Arms because of the lack of footways. The clerk agreed to email the Speed Limit Policy Criteria to councillors so that they can review whether there is a case for a 20mph zone.

10. Village issues

- a) **Update on the B1085**

This item is ongoing.

- b) **Update on the progress of the footpath map**

This item is ongoing.

- c) **Village sign**

This item is ongoing.

- d) **Mobile phone signal in Dalham**

It was resolved that the Parish Council would wait until the village gets faster broadband as residents will be able to get WIFI calling which will improve the situation.

- e) **Update on the defibrillator training**

Thirteen people have put their names down for defibrillator training on 3rd February so the training will go ahead.

- f) **To decide if the Parish Council will organise a litter pick this year**

It was resolved that the Parish Council would try and organise a litter pick and that the clerk would email round some possible dates.

12. Dates of meetings from March 2018 – March 2019

- Thursday 22nd March 2018 Meeting (One week later as village hall already booked on 15th)
- Thursday 17th May 2018 Annual Meeting of the Parish Council followed by the Annual Parish Meeting – please note earlier start time of 7pm
- Thursday 26th July 2018 Meeting (one week later)
- Thursday 20th September 2018 Meeting
- Thursday 15th November 2018 Meeting
- Thursday 17th January 2019 Meeting
- Thursday 21st March 2019 Meeting

13. Correspondence

a) Email from SALC re nominations for Garden Party

It was resolved that Isobel Aylott would be nominated.

b) Email from West Suffolk re proposal to merge St Edmundsbury Borough Council and Forest Heath District Council and the possible delineation of new district boundaries.

It was resolved that the clerk would submit a response saying that it would make sense for Dalham to be in the same district as Ousden because of the proximity to Ousden and the fact that some of the properties in Dalham Parish are actually in Ousden. In addition, Dalham and Ousden have worked closely together on the Three Villages Walk and the Emergency Plan.

There being no further business the meeting closed at 8.40pm.

Signed (Chairman) Dated