

DALHAM PARISH COUNCIL

Minutes of the meeting held on Wednesday 18th November 2020 via Zoom

Councillors present: John Riddell (Chairman), David Fitch, Rachael Padman, Isobel Aylott, Claire McDonagh and Jackie Bolton

Also present: Joanne Kirk (Clerk), County Councillor Andy Drummond, District Councillor Mike Chester and one member of the public.

Open Forum

The following issues were raised during the Open Forum:

- Thanks were given to Mike Chester, Andy Drummond and Dalham Parish Council for their support at the Development Control meeting on 4th November 2020.
- 1. Acceptance of apologies for absence**
No apologies were received.
 - 2. Declaration of Interest in items on the agenda and dispensation requests**
No councillors declared an interest in any items on the agenda.
 - 3. Approval of the minutes of the held on Thursday 17th September 2020**
It was resolved that the minutes were correct. The chairman then signed them.
 - 4. County Councillor's Report**
County Councillor Andy Drummond sent a written report prior to the meeting.
 - 5. District Councillor's report**
District Councillor Mike Chester sent a written report prior to the meeting.
 - 6. Update on list of actions agreed at the last meeting**
There were four outstanding councillor actions.
 - 7. Police issues**
No issues were raised.
 - 8. Finance**
 - a) Approval of any payments and signing of the Schedule of Payments**
There were no payments to approve.
 - b) Approval of payments authorised between meetings**
No payments were authorised between meetings:
 - c) Statement of receipts and payments made since the last meeting**

Receipts**Payments**

Date	Description	Supplier	Total
24/09/2020	1/6 of cost of annual subscription for Scribe accounting software	Starboard Systems	£69.40
24/09/2020	Verge cutting	K Hutchinson & Son	£457.20
24/09/2020	Clerk's expenses	Joanne Kirk	£12.67
24/09/2020	Phone costs	Risby Parish Council	£24.39
24/09/2020	1/6 of cost of print cartridge	Risby Parish Council	£7.90
24/09/2020	Insurance	Community Action Suffolk	£234.08
30/09/2020	Clerk's salary	Joanne Kirk	
01/10/2020	Website hosting fee	Community Action Suffolk	£60.00
10/10/2020	Pension payment	Risby Parish Council	£15.00
30/10/2020	Clerk's salary	Joanne Kirk	

It was resolved that the statement of receipts and payments would be approved.

d) Bank balances as of 11th November 2020 and confirmation of bank reconciliation

Current account	£4,690.02
Reserve account	£4,507.56
Total in Banks	£9,197.58

Rachael Padman verified and signed the bank statements.

e) Councillor to complete the checklist of internal controls

Rachael Padman completed the checklist of internal controls.

f) Budget 2020/21 and budget report

Councillors discussed the first draft of the 2021/22 budget and budget report.

It was resolved that:

- Money would be allocated for a village project up to a maximum total budget increase of a 2%.
- An additional donation of £200 would be made to Dalham Village Hall after the meeting to support them through the current COVID crisis.

It was resolved that the final budget would be confirmed at the January 2021 meeting.

g) Review of clerk's salary following NALC's publication of new salary pay scales

The new NALC pay scale for 2020 has been published. It was resolved that the clerk would be paid the new rate for SCP 22 backdated to 1st April 2020 starting on 1st April 2021.

9. Planning

a) West Suffolk Council's Issues and Options consultation

Dalham is classed as countryside in the proposals. Settlements classed as countryside will contain small rural settlements with few or no services. Settlements will have no boundary and no sites will be allocated through the local plan.

It was resolved that councillors would support this classification and that councillors would submit their views to the clerk who will collate their responses and produce the Council's final submission.

b) Sunnica consultation on the new solar farm in West Suffolk and email from Hargrave Parish Council

As this is a national infrastructure project, the final decision will be made by the Secretary of State. It was resolved that a response would be submitted giving suggestions to mitigate the impact of the proposal. The proposal will lead to a loss of Rights of Way therefore they should be re-instigated once the construction has finished or good alternative routes found.

c) Update on the Woodyard following the Development Control meeting on 7th October and emails from a resident.

Planning application DC/18/1425/FUL was refused by West Suffolk Council at the Development Control meeting on 7th October 2020. The applicant has now appealed.

The Parish Council has received emails from a resident asking about the planning history of the site. The clerk agreed to look back through the minutes.

d) DC/20/1850/TCA – Flint Cottage, Dalham - Three Sycamore (on plan) crown reduce in height by 9 metres; and one Leylandii (on plan) crown reduce in height by 4 metres

It was resolved that no objections would be made to this application.

e) DC/20/1946/TCA - 3 Church Lane, Dalham - One Sycamore (T1 on plan) reduce height by up to three meters and reduce remaining lateral spread of the crown by up to two meters; One Sycamore (T2 on plan) reduce height by up to four meters and reduce remaining lateral spread of the crown by up to two meters.

It was resolved that no objections would be made to this application.

f) DC/20/1943/TCA - 2 Church Lane, Dalham - one Yew (T1 on plan) reduce lower lateral limbs to West by up to 1.5 metres and reduce main stem by 0.5 metres; one Yew (T2 on plan) overall crown reduction by up to 3 metres

It was resolved that no objections would be made to this application.

g) DC/20/1975/TCA – Lane End, 1 Church Lane, Dalham - one Sycamore (T1 on plan) fell; one Beech (T1 on plan) overall crown reduction by up to two metres

It was resolved that no objections would be made to this application.

- h) DC/20/1958/TCA – The Old Stores, Dalham - one Silver birch (star on plan) overall crown reduction by 4 metres**

It was resolved that no objections would be made to this application.

10. Highways/rights of way matters/tree or transport issues:

- a) Email from Highways about moving 30mph and possibility of a 40mph lead in zone**

Andy Drummond has contacted Highways about moving the 30mph sign. He received a response, saying that they would not move the speed limit but would consider a 40mph lead in.

It was resolved that the clerk would contact Andy Drummond to ask for a 40mph lead in at the Stores Hill entrance to Dalham and one on the B1085 at the Lidgate entrance to Dalham. She was also asked to find out if would be possible for a 'Danger of ice' sign to be installed on Denham Hill and for Suffolk County Council to review the suitability of Denham Road for large vehicles as it is not wide enough for a large vehicle and a car to pass. A request would also be submitted for white lines on Stores Hill to create a safe path for pedestrians, or 'Danger pedestrians in Road' signs.

- b) Update on the meeting between County Councillor Mary Evans and Claire Dickson from Rights of Way about the Three Villages Walk.**

Mary Evans has spoken to the Rights of Way manager Claire Dickson. A new Rights of Way Officer has been appointed. Claire Dickson will ask him to meet Dalham, Lidgate and Ousden Parish Councils to discuss the problems with the Three Villages Walk.

Dalham, Lidgate and Ousden all need a resupply of footpath leaflets. It was resolved that the clerk would order 2,000 Dalham leaflets at a cost of £345 and 2,000 Three Villages Walk leaflets, with the cost to be split 3 ways.

11. Amendment of standing orders with new meeting day

It was resolved that the clerk would amend the Council's Standing Orders to include the new meeting day.

12. Review of Zoom meetings

It was resolved that the Parish Council would continue with Zoom meetings until Coronavirus restrictions are lifted.

13. To discuss any village issues

No issues were raised.

14. To discuss the following correspondence:

- a) Local Government Boundary Commission for England review of Suffolk County Council boundaries**

Dalham will part of a new Barrow and Thingoe ward which will extend to Lackford and Flempton in the north, Tuddenham and Gazeley in the west and Lidgate in the south.

- b) Email from Headway requesting a donation**

It was resolved that no donation would be made.

15. Any items for noted or including on the next agenda

The clerk explained the rule for non-attendance at meetings. If a councillor does not attend for six months they will automatically be disqualified.

Jackie Bolton proposed a vote of thanks to the volunteers who have stepped up to support parishioners during the second lockdown

There being no further business the meeting closed at 8.38pm.

Signed (Chairman) Dated