

Dalham and Dunstall Green Parish Council

Parish Clerk: Antonia King

Cocks Head House, Wickhambrook Road, Hargrave, Suffolk, IP29 5JB

Email: clerk@dalhamparishcouncil.gov.uk

Website: <http://dalham.onesuffolk.net/>

The Parish Councillors of DALHAM and DUNSTALL GREEN PARISH COUNCIL are summoned to a meeting of the Parish Council on Wednesday 14th May 2025 commencing at 8.15pm in Dalham Village Hall.
Members of the public are welcome to join the meeting and can speak during the public forum, thereafter, the public are welcome to stay and observe the meeting but may not address the council.

AGENDA

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| 1. | Election of Chair including signing of the Declaration of Acceptance of Office for the position. |
| 2. | Apologies – To receive and accept apologies and reason for absence. |
| 3. | Declarations of pecuniary and local non-pecuniary interests. |
| 4. | PUBLIC FORUM – <ul style="list-style-type: none">To receive questions and matters of concern from members of the public in attendance on the agenda.To receive comments or questions relating to Dalham in general. |
| 5. | To receive and approve the minutes of the last meeting held on 12/03/2025, 09/04/2025 and 23/04/2025 (<i>Paper copies to be signed off by the Chairman for the file</i>) |
| 6. | REPORTS FOR INFORMATION – <ul style="list-style-type: none">Report from County CouncillorReport from District Councillor |
| 7. | Police Matters – <ul style="list-style-type: none">To receive reports of interest to Dalham.To receive any reports from the community police team. |
| 8. | Matters arising from Minutes of the meeting – This covers any updates of actions agreed at the last meeting which are not an agenda item. <ul style="list-style-type: none">To note the installation of the community bench. |
| 9. | To receive and consider all financial matters coming forth from the RFO – <ul style="list-style-type: none">a) To approve items for payment – future and retrospective.b) To note the accounts paid since the last meeting.c) To discuss the new monthly charges imposed by Lloyds bank.d) To consider and receive the Bank Reconciliations for period ending 31.03.25 and 30.04.25.e) To approve and sign the internal controls checklist and statement.f) To receive and approve the year end accounts for 2024/2025.g) To note the budget to actual position for year ending 31.03.2025 including variancesh) To consider and approve the Certificate of exemption for external auditi) To consider and approve the Annual Governance Statement 2024/25j) To consider and approve the Accounting Statement 2024/25k) To note the date set for exercise of public rightsl) To reconfirm acceptance of BACS (Bank Transfer) for the settlement of invoices/requests for payment, (provided that such payments are authorised by two bank signatories, the evidence of such authorisation is retained, and payments are reported to council) as the preferred method of payment. |

Antonia King

Antonia King, Proper Officer to the Council.

09.05.2025

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| | m) To receive the list of payments which arise on a regular basis as the result of a continuing contract, statutory duty or obligation and regular maintenance contracts for the year 2025-26. |
| 10. | To receive and consider matters relating to the following: <ul style="list-style-type: none">a) To discuss access to OneDrive, Shared files, access to view files and to consider any further access or folders if required.b) To discuss the email received from the Village Recorder and to establish how the Parish Council will be able to assist.c) To receive an update from Highways regarding the concerns raised at the meeting held on April 9th and to confirm that Cllr Drummond will cover the cost of a speed survey on Lidgate Road.d) To discuss the River Kennet project, the email received from RCLP (previously circulated) and the next step forward for this project.e) To note the response from West Suffolk planning regarding fencing and enclosure restrictions for listed buildings. |
| 11. | Planning Applications to be considered by the council – None received |
| 12. | To receive any items of correspondence not previously circulated. |
| 13. | Items for discussion at the next meeting. |
| 14. | Date of future meetings: <ul style="list-style-type: none">a) Next meeting - Wednesday July 10th, 7.45pm Dalham Village Hall. |
| 15. | Close of meeting. |

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