**Dalham and Dunstall Green Parish Council**
Parish Clerk: Antonia King
Cocks Head House, Wickhambrook Road, Hargrave, Suffolk, IP29 5JB
Email: clerk@dalhamparishcouncil.gov.uk
Website: http://dalham.onesuffolk.net/

**The Parish Councillors of DALHAM and DUNSTALL GREEN PARISH COUNCIL are summoned to a meeting of the Parish Council on Wednesday 11th March 2026 commencing at 7.45pm in Dalham Village Hall.**
**Members of the public are welcome to join the meeting and can speak during the public forum, thereafter, the public are welcome to stay and observe the meeting but may not address the council.**

**AGENDA**

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| 1. | Chair's welcome and opening statement. |
| 2. | Apologies –<br>To receive and accept apologies and reason for absence. |
| 3. | Declarations of pecuniary and local non-pecuniary interests. |
| 4. | PUBLIC FORUM –<br>• To receive questions and matters of concern from members of the public in attendance on the agenda.<br>• To receive comments or questions relating to Dalham in general. |
| 5. | To receive and approve the minutes of the last meeting held on 14/01/2026 *(Paper copies to be signed off by the Chairman for the file)* |
| 6. | REPORTS FOR INFORMATION –<br>• Report from County Councillor<br>• Report from District Councillor |
| 7. | Police Matters –<br>• To receive reports of interest to Dalham.<br>• To receive any reports from the community police team. |
| 8. | Matters arising from Minutes of the meeting –<br>This covers any updates of actions agreed at the last meeting which are not an agenda item.<br>• To receive an update regarding the HGV signs.<br>• To note the Estate have cleared the debris built up at the bottom of Denham Road.<br>• To note Cllr Methven attended the two part Councillor training course in Feb/March |
| 9. | To receive and consider all financial matters coming forth from the RFO –<br>a) To approve items for payment – future and retrospective.<br>b) To note the accounts paid since the last meeting.<br>c) To consider and receive the Bank Reconciliations for period ending 31.01.26 and 28.02.26.<br>d) To approve and sign the internal controls checklist.<br>e) To note the precept application was received by West Suffolk on 19.01.2026<br>f) To note a VAT refund claim was submitted for 607.07<br>g) To formally appoint Mrs A King as RFO for the year 2026/27.<br>h) To approve the recommendation from the clerk to appoint SALC as the internal auditor for 2025/2026 internal audit and sign the letter of engagement.<br>i) To approve and sign the fixed asset report for the year ending 2025/2026<br>j) To review and approve the fixed asset risk assessment report for the year ending 2025/2026<br>k) To review and approve the financial risk assessment for 2025/2026 |
| 10. | To receive and consider matters relating to the following:<br>a) To consider nominations for co-option onto the parish council to fill 1 casual vacancy.<br>b) To receive an update from Cllr Petchey regarding the riverside footpath between Dalham and Gazeley following his conversation with PROW to restore its original route next to the river, as indicated by old records. |

*Antonia King*
**Antonia King, Proper Officer to the Council.**
**06/03/2026**

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| | c) To identify and report any damaged or fallen footpath posts in the parish that require replacement.<br>d) To receive an update from the clerk regarding access to One Drive, Shared files, access to view files.<br>e) To consider additional information to be included in the 'Welcome letter' to new residents provided by the village hall committee regarding planning and conservation regulations.<br>f) To receive an update from Cllr Corby regarding CSW.<br>g) To receive an update regarding replacement hedging at the old Anglian Water site.<br>h) To respond to the Suffolk Highways Town and Parish Council survey.<br>i) To receive an update from Cllr Riddell regarding the hill gradient on the ungritted Denham to Barrow Road/Dunstall Green and consider options available.<br>j) To discuss convenient dates for a team of volunteers to install the newly acquired replacement bench for the churchyard.<br>k) To discuss convenient dates for the annual village spring litter pick.<br>l) To discuss the next parish newsletter regarding items to include, production, printing and delivery timescales. |
| 11. | a) Planning applications to be considered:<br>DC/26/0196/HH<br>**Proposal: Householder planning application - single storey outbuilding within the rear garden.**<br>**Location: Box Tree Cottage 2 Church Lane Dalham**<br>b) DC/26/0098/TCA<br>**Proposal: Trees in a conservation area notification - one Spruce Tree - trim away from power cables by upto four metres and reduce crown by upto four metres on right hand side. In back garden as seen from the house. Branches need trimming away from power cables and also need cutting back to balance the tree on right hand side.**<br>**Location: Clare Cottage 16 Lidgate Road Dalham** |
| 12. | To receive any items of correspondence not previously circulated. |
| 13. | Items for discussion at the next meeting. |
| 14. | a) Next meetings - Wednesday 13th May 2026<br>APM 7.45pm Dalham Village Hall.<br>AGM 8.15pm Dalham Village Hall. |
| 15. | Close of meeting. |

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